

BYLAWS
NORTHWEST ADVENTURERS
A Chapter of Discovery Owners Association, Inc.
Revised 11-1-18

ARTICLE I - NAME

- Section 1. The name of this Chapter shall be Northwest Adventurers. The Chapter is formed as part of the Discovery Owners Association, Inc., a non-profit, volunteer organization.
- Section 2. The fiscal year of the Chapter shall be the calendar year, January 1-December 31.
- Section 3. All funds of the Chapter shall be deposited in an FDIC-insured institution.

ARTICLE II - PURPOSE

- Section 1. The purpose of the Chapter shall be to plan and conduct rallies, enhance common interests, and promote social contact among Discovery owners.

ARTICLE III - MEMBERSHIP AND FEES

- Section 1. Any person who owns a Discovery motor home and is a member of the Discovery Owners Association, Inc., is eligible to be a voting member in Northwest Adventurers chapter, regardless of state/province of residence, upon payment of dues.
- Section 2. The annual dues for the Northwest Adventurers chapter shall be recommended by the Chapter Officers and accepted by the Chapter members.
- Section 3. Member dues are payable during January. Those joining in the last quarter of a fiscal year shall have their dues count for the following fiscal year. Failure to pay the annual dues by March 31 shall revoke the Chapter member's voting privileges until the delinquent dues are paid.

ARTICLE IV - AUTHORITY

- Section 1. The Chapter Officers are the President, Vice President, Secretary, Treasurer, and Rally Master. They shall perform the duties that usually pertain to these respective offices, as well as perform such functions as ordered by the Chapter. Chapter Officers shall be voting members of the Chapter.
- Section 2. Chapter Officers shall be elected by the Chapter members at the annual meeting for a term of two fiscal years.
- Section 3. Chapter Officers shall hold meetings as they deem necessary. The Chapter President or Chapter Vice President, plus any two officers, constitute a quorum to conduct Chapter business.
- Section 4. Meetings of the Chapter Officers may be held through teleconference or other electronic means, as determined by the Chapter President.
- Section 5. The term limit for all Chapter Officers shall be two consecutive two-year terms in the same office.
- Section 6. Upon a vacancy occurring in the office of President, the Chapter Vice President shall succeed to the office of the Chapter President. Upon a vacancy occurring in the office of any other Chapter office, the position shall be filled by nomination by the Chapter President and approved by a majority of the Chapter Officers for the balance of the Chapter Officer's unexpired term.
- Section 7. Any appointee to fulfill a remaining term may stand for election to that office and may be elected to two consecutive two-year terms without bias.

ARTICLE V - ELECTIONS

- Section 1. A Nominating Committee shall consist of three voting members selected by a majority vote of Chapter members at the annual meeting.
- Section 2. The Chairman of the Nominating Committee shall report the slate of candidates to the membership at a scheduled meeting during the last quarter of a fiscal year. Nominations shall also be accepted from the floor.
- Section 3. Election shall take place at the annual meeting, and those elected shall assume their duties immediately following their election.

ARTICLE VI - OTHER COMMITTEES

- Section 1. Other committees may be appointed by the Chapter President and shall act for the duration of their assigned task.

ARTICLE VII - MEETINGS AND RALLIES

- Section 1. Regular meetings or rallies of the Chapter shall be held at least two times a year. The date, day, hour, and location shall be fixed by the Chapter Rally Master and the rally hosts, with the approval of the Chapter President, and shall be published in the chapter newsletter or in a special email to all members.
- Section 2. The annual meeting of the membership shall be at the first rally in the fiscal year, at a location determined by the Chapter President, with notification to the membership at least thirty days prior to the meeting.
- Section 3. Special meetings of the Chapter may be called by the Chapter President, with concurrence of any two Chapter Officers upon notification to all members at least thirty days prior to the meeting.
- Section 4. A quorum must be present at all meetings of the Chapter at which business will be transacted. A quorum is not less than fifteen percent of the members. On matters of Chapter business, each coach shall have one vote.
- Section 5. In the event that a quorum is determined to not exist at a regular meeting, and there is urgent business to be discussed and decided, a detailed email may be sent to every voting Chapter member which explains the matter on which a decision is needed. The email must include a deadline by which each Chapter member may ask questions or cast a vote.

ARTICLE VIII - BYLAWS AND GOVERNANCE

- Section 1. Amendment of Bylaws.
 - a. Changes to the Chapter Bylaws may be proposed, in writing, to the Chapter Secretary, by any Chapter member.
 - b. Proposed changes to the Chapter Bylaws shall be mailed to each Chapter member thirty days prior to the meeting for which announcement has been made that a Bylaws amendment will be presented. The Chapter Bylaws may then be amended with a two-thirds majority vote of the Chapter members present and voting.
- Section 2. *Robert's Rules of Order* shall govern on any item not specifically covered by the Chapter Bylaws.
- Section 3. Standing Rules may be promulgated to address other Chapter procedures. In case of a conflict, the Chapter Bylaws take precedence over the Chapter Standing Rules.
- Section 4. This Chapter shall operate under the Bylaws and Standing Rules of Discovery Owners Association, Inc., if the Chapter Bylaws are deemed by the DOAI Board of Directors to be in conflict with DOAI.

ARTICLE IX - TERMINATION OF CHAPTER

- Section 1. In the event that the activities of the Chapter terminate, the following procedures shall be taken:
 - a. Written notification shall be submitted to the DOAI President by the Chapter President, or Chapter Secretary, or Chapter Treasurer within ten days of the dissolution of the Chapter.
 - b. The Chapter shall return to DOAI any start-up funds provided to the Chapter when it was first formed.
 - c. Any monies remaining after return of start-up funds to DOAI shall be given to a recognized charity, and documentation of said contribution must be provided to DOAI by the charity.